To,

Dear Sir,

Sealed quotation is invited by the undersigned for the following items/material. The quotation should be reach to this office on or before 26-02-2020 by post only. Quotation reference number & due date should be clearly written on envelope. The rates should be inclusive of all taxes and delivery F.O.R. University Department. You also note that, in your sealed quotation following a to e documents are compulsory.

- A copy of acknowledgement of income tax return for last financial year as on 31-03-2017.
- A copy of acknowledgement of sales tax/ M tax / TIN return for last financial year as on 31-03-2017.
- A copy of updated registration of Business or business or shop act license.
- A copy of acknowledgement of service tax return as on 31-03-2017.
- A copy of certificate of authorized dealer/distributor/manufacturer/service provider.

If purchase order value above one lakh. The successful supplier is required to deposit an amount 5% as security deposit. The security deposit won’t carry any interest. The security deposit amount to be paid by cash in to account section of University or Demand Draft in the favor of The Registrar. The amount of security deposit will be refunded after one year. Rights are reserved to cancel the quotations.

The quotation should be addressed to:

The Head,
Department of Botany, Dr. Babasaheb Ambedkar Marathwada University,
Aurangabad.


Professor and Head,
Department of Botany